

Political Science 3209G: Foreign Policy Analysis

Course Title:	Foreign Policy Analysis
Day:	Monday
Time:	12:30-2:20
Location:	PAB 34

Instructor:	Dan Bousfield
Office Hours:	Monday 78:30-10:20AM, Wednesday 8:30-10:20AM
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Facebook	

Prerequisite(s):

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

This course will help you critically assess foreign policy and explain the changes in policy over time. We will emphasize the different actors in the creation of foreign policy, as well as specific policies, their implantation and outcomes. We will address a range of perspectives and debates about the creation of foreign policy and address issues such as human security, trade relations, war, sovereignty and immigration.

Learning Objectives:

Through this course, students will have the opportunity to:

- Identify the implicit orientation of public documents relating to a foreign policy
- Acquire a historical context of existing foreign policy decisions
- Either: evaluate a popular description of a policy decision and its consequences; OR compare an alternative text on Foreign Policy to mainstream accounts
- Either: produce their own policy proposal based on existing government policy; OR critically analyze an existing policy decision for strengths and weaknesses
- Identify key issues in foreign policy and apply the appropriate framework to the issue

Course Materials

Recommended Texts (do not purchase until after the first class):

Laura Neack, *Studying Foreign Policy Comparatively: Cases and Analysis* (New Millennium Books in International Studies) Fourth Edition 2019.

Methods of Evaluation

Seminar Participation - 20%	Term Assignment – 12.5 %
Policy Analysis/Essay - 40% Due March 16, 2020	Final Exam – 27.5%

Attendance and Participation: 20% - Ongoing

The success of the seminar depends on the willingness of students to keep up with the readings on a weekly basis and to take part fully and fruitfully in the discussion. Participation marks are composed of both attendance and participation grades. You cannot receive full marks in either category if you are missing one or the other. Missed classes will lose both attendance and participation marks. Having excellent participation but attending only 50% of classes means the maximum grade for participation you could receive would be 50%. Your participation will be assessed on an ongoing basis throughout the semester, and progress can be obtained at any time from the instructor upon request. Proposals for make-up work to offset absences may be considered.

Term Assignment 12.5% (sign up on owl)

Option 1

Debate Assignment: In teams of two ONLY choose a topic or issue from <http://embassynews.ca/> <http://foreignaffairs.com> or <http://foreignpolicy.com/> that relates to a *current* foreign policy Issue. Students must sign up for a presentation by January 20th or they forfeit their grade. The debate should outline the key issues and points of contention and present TWO different side coherently and convincingly to the class. Each pair should try to convey the perspective of the two sides as well as some likely outcomes based on your theoretical or analytical assumptions. MAXIMUM 5 MINUTES.

The debate should highlight:

1. The distinct countries and actors involved
2. Relevant context (or history) related to the issue
3. Arguments put forward from the available policy options
4. Evidence in support of each side
5. Likely outcome and impact on foreign policy

Only one group presentation will be allowed in-class per week. The remaining students will need to upload their presentation in an accessible and clear format (such as a powtoon, youtube or vimeo video) for each week they sign up. Students must present on the week they sign up or else they forfeit their grade. Students are encouraged to think creatively about how they will present the debate and presentations may take alternative formats as long as they accomplish the requirements outlined above. In order to receive an individual mark students must email a short (200 word) summary of their role in the debate preparation and execution, assessing their groups' strengths and weaknesses to dbousfie@uwo.ca with the Title: '3209 Presentation Summary'.

Option 2

Students will produce a 1000-1250 word description, excluding references (250 words per page) on your chosen policy of study due February 24, 2020. The assignment should highlight the area of interest of your research; the different perspectives that could be used to research the topic (methods, approaches, issues, events or people); one form of analysis that you think will be most fruitful; as well as a list of potential sources that are directly relevant to your area of interest (potential issues, gaps or problems with this list can be addressed in the assignment). The assignment must be in proper formal essay format (no bullet points, short form or colloquial language), should use subheadings to identify key issues, use proper citation and should NOT INCLUDE ANY FORM OF ANNOTATED BIBLIOGRAPHY. Dictionaries, encyclopedias, and Wikipedia should not be used and use of web material is subject to instructor's prior approval. A basic structure for the assignment would be:

- 1) Title, topic and thesis question or area of interest for potential research.

- 2) Possible approaches to study the issue (such as level of analysis, leadership, values and ideals, gender and sexuality, populace, national security, economic statecraft) And why the one method seems most appropriate.
- 3) A summary of key points or issues likely to structure your research. These should outline key ideas, concepts, people or places, but express clear analytical thinking. Simple lists or unfocused summaries are not likely to receive high marks.
- 4) A discussion of potential problems or pitfalls in this issue and/or weaknesses in the list of resources you have compiled. This is not an annotated bibliography; rather it is an assessment and overview of common themes, author biases, missing data, weak analyses, etc.
- 5) An overarching statement of the usefulness or goals of the research and why the topic chosen is relevant to foreign policy analysis. This could form the basis for the introduction or conclusion of your later research, but should provide a general overview.
- 6) The list of resources you are likely to draw upon in the paper as well as any that you have cited in the preparatory work (in other words, your bibliography). This may include non-academic sources, but there must be a minimum of 4 academic sources (and they should cover at least three different themes in your work). You must include a discussion of the importance of one of the optional course textbooks or your assignment will be considered incomplete.
- 7) A title page with your name, a title for your research, the date of submission and the course number on it.

You have two options for the written requirements for this course. Assess the following before choosing one.

Option 1: Policy Analysis: 40% - Due March 16, 2020

Students will choose a current or past Foreign Policy, and critically assess the policy for key actors, context, assumptions and implications. This is an ten page (2500 word + bibliography) assignment that should provide a clear analysis and perspective of the foreign policy, based on government documents or publicly available information. A sample of the format requirements may be given to students to follow. Please note that the policy analysis must be submitted by email to dbousfie@uwo.ca.

Policy analysis requirements: policy analysis is not a formal essay; it is an assessment and appraisal of an existing policy with recommendations and proposals based on evidence and a theoretical orientation (a fundamental belief in the way the world functions). A policy analysis should include the following components:

1. An executive summary: 200 words, with the purpose of the analysis on the first page. It should be clear and concise and summarize the entire policy analysis.
2. Statement of the issue/problem: summarized in a single question.
3. Background: contextualize the issue, state your interest in the issue, identify actors and discuss key elements of the issue.
4. Policy options: a policy analysis should include three policy options moving forward. These options should anticipate opposition; outline the advantages and disadvantages as well as any factors impacting the implementation of the proposal. In other words your policy options should address their feasibility and the most grounded perspective possible.
5. Policy recommendation: you must recommend one of the policy options and justify the choice without excessive equivocation. You should also propose a plan of implementation for your policy recommendation.

6. A list of references and sources used throughout the summary. Footnotes should also be used throughout the text.

Option 2 Essay: 40% - Due March 16, 2020

Students will prepare an essay of 2500 to 3000 words in length (excluding bibliography - anything beyond 3000 words will not be marked) that presents a clear and detailed argument about a Foreign Policy, issue, event or actor. Students will select a specific issue/event or debate that deals with Foreign Policy and develop their argument using academic sources. Students should have a **clear thesis** advocating their approach for its greater analytic/explanatory value. (See 'Criteria for Evaluation of Written Assignments' below). Please note that papers must be submitted by email to dbousfie@uwo.ca. Late papers will be penalized 10% per day (weekends included). Papers submitted after deadlines (including excused late papers) will be marked, but comments may not be provided.

Final Exam: 27.5% during the exam period

The final exam will be cumulative (i.e., will be based on the material covered in lectures, assigned readings, and discussions throughout the whole of the course). The exam may include both a short answer/identification component and questions requiring longer, essay-style responses. Choice of answers and an exam preparation guide may be given. If offered, the take home exam will be available to write on Monday, Wednesday and Friday throughout the exam period. The exam will be written in proper essay format with academic sources and reference to a relevant textbook from each term, received within 24 hours of receipt and a maximum of 8 pages.

Guidelines for Success in Class

Since there seldom are definitive answers to the questions we will be asking about Foreign Policy Analysis, and much of what you will learn in this course will be enhanced by the ideas and perspectives of your colleagues. But for this to work, everyone must participate fully and constructively. Be mindful of the following points, and you will be successful:

- Come to all classes having read the assigned readings for that week and prepared to participate in discussion. It is useful to remember that some week's readings may be more relevant to your research interests than others, and focusing on readings that are most salient to your interests will ensure maximum usefulness in the course.
- Participate in discussions, but do not over-participate. Everyone must be given an opportunity to take part in discussions. Constructive participation involves the raising of relevant points and ideas. Online participation will be considered as well in participation marks.
- Demonstrate respect for the ideas presented by others at all times. This is essential to open discussion and the free exchange of ideas. This does not mean that you must agree with others. Informal debate will teach you even more about your own position while simultaneously exposing you to different viewpoints. Make use of such opportunities, but no disrespectful behavior will be tolerated.
- Raise questions when you have them. Raising useful questions counts towards your participation marks. You can use minute papers, online forums, e-mail, facebook or in class lecture to raise questions you encounter throughout the course. Uncertainties are usually shared by others – when you raise your questions in class everyone learns while you build your own participation grade.

Criteria for Evaluation of Written Assignments

These criteria will be used in evaluation of written work. Please be sure to read them carefully:

Analytical Content: Higher grades will be given to work that demonstrates the ability to interpret, critically assess and develop insights of the material. To determine whether or not your argument is analytical, ask yourself "Am I demonstrating to the reader my insights in an academic way?" If you are simply summarizing or describing in detail phenomena, your work is unlikely to have high analytical content.

- Helpful signs you are not developing analytical content: Excessive quotes; beginning or ending a paragraph with a quote; short (fewer than 4 sentences) paragraphs; no sources in a long paragraph; lack of similar argument in introduction and conclusion.

Development of an Argument: Higher grades will be given to work that has a clearly stated argument and a set of logically developed and reasonably comprehensive points in support of that argument. Academic arguments need not be personal (though in certain instances they can be – check with the instructor), rather they demonstrate the logical progression of the position you are developing. The key here is to attempt to convince your reader of the soundness or feasibility of your argument. Nuanced arguments recognize obvious criticisms and seek to address them logically. Consistency of an argument throughout a paper is important.

- Helpful signs your argument may be in trouble: Using the same author or quote more than a few times in successive paragraphs; your introduction and conclusion are not similar; you introduce material in the introduction and the conclusion that cannot be found elsewhere; you have quotes in your conclusion; your attempt to address obvious criticisms contradicts your thesis, you adopt multiple theoretical frameworks; you cannot find any sources that agree with your central claims.

Grammar, Spelling, and Style: Higher grades will be given to written work that is grammatically correct and is clearly and accurately written, while lower grades will be given to work that is difficult to read or understand due to excessive grammatical and/or spelling errors.

While different approaches work for different people, it is recommended that you try the following every time you have a written assignment: after completing your assignment, put it away for a while (ideally, for a few days); when you pick it up again, read it carefully, slowly, and aloud (when we are familiar with a paper we tend to skim it during proof-reading, thereby missing errors – so make sure you are reading it word for word). Mistakes in grammar may not always look wrong, but they usually sound wrong. If you need some help with writing style or grammar, there are many resources available on campus.

Meeting the Requirements of the Assignment: All written work must be submitted on time, must be of the appropriate length, must use the required number and type of resources, and, most importantly, must address the issues or questions posed in the assignment.

Non-medical and medical accommodation

Non-medical absences from class, late essays or assignments, will be subject to a 10% penalty per day (weekends included). All assignments must be completed to receive course credit. Further information is found in the Policy on Accommodation for Medical Illness (<https://studentservices.uwo.ca/secure/index.cfm>).

Accommodation for medical illness of work worth less than 10% of the total course grade will require medical documentation. If documentation is required for either medical or non-medical academic accommodation, then such documentation must be submitted directly to the appropriate Faculty Dean's office and not to the instructor. Only the Dean's office can determine if accommodation is warranted.

Statement on Use of Electronic Devices

Electronic devices will not be allowed during tests and examinations.

Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:
http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf

“All required papers **may** be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).”

Week 1 Jan 6— Overview and Introduction

Week 2 Jan 13 — What is Foreign Policy Analysis?

- Laura Neack Studying Foreign Policy Comparatively: Cases and Analysis (New Millennium Books in International Studies) Fourth Edition 2019. Chapters 1 and
- David Dewitt and John Kirton, "Three Theoretical Perspectives" in Readings in Canadian Foreign Policy: Classic Debates and New Ideas, eds. Duane Bratt and Christopher J. Kukucha (Don Mills: Oxford University Press, 2011), pp.52-75.

Case: Syria

Week 3 Jan 20 - Leadership and Decision-making

- Laura Neack Studying Foreign Policy Comparatively: Cases and Analysis (New Millennium Books in International Studies) Fourth Edition 2019. Chapters 3 and 4.
- Trimble, Linda, et al. "Politicizing Bodies: Hegemonic Masculinity, Heteronormativity, and Racism in News Representations of Canadian Political Party Leadership Candidates." Women's Studies in Communication 38.3 (2015): 314-330.

Case: Resurgent nationalism

Week 4 Jan 27- Values and Ideals in Foreign Policy

- Laura Neack Studying Foreign Policy Comparatively: Cases and Analysis (New Millennium Books in International Studies) Fourth Edition 2019. Chapter 5
- Stairs, Denis. "Myths, Morals, and Reality in Canadian Foreign Policy." International Journal 58, no. 2 (2003): 240-56.
- J.L. Granatstein, "The Harmful Idealization of Peacekeeping" Whose war is it, Harpercollins: Toronto, 2007. P.17-49.

Case: Landmines treaty + critique

Week 5 Feb 3 - Gender, Sexuality and Identity in Foreign Policy

- Goldstein, Joshua S. War and gender. Springer US, 2003. Chapter 1.
- Carolyn James "Civil-Military Relations and Canadian Foreign Policy: The Case of Gender Integration and the Canadian Navy" in Handbook of Canadian Foreign Policy, eds Patrick James, et al. (London: Lexington Books, 2007).

- Winkler, Inga T., and Virginia Roaf. "Taking the Bloody Linen out of the Closet: Menstrual hygiene as a priority for achieving gender equality." *Cardozo JL & Gender* 21 (2014): 1.

Case: Tamil Tigers and Women's violence <https://www.youtube.com/watch?v=XYr3n7Yta5Q>

Week 6 Feb 10 - The Populace and Foreign Policy

- Laura Neack *Studying Foreign Policy Comparatively: Cases and Analysis* (New Millennium Books in International Studies) Fourth Edition 2019. Chapter 6, 7
- Cornwall, Andrea, and Karen Brock. "What do buzzwords do for development policy? A critical look at 'participation', 'empowerment' and 'poverty reduction'." *Third world quarterly* 26.7 (2005): 1043-1060.
- Kim Nossal et al, "Society and International Policy" in *International Policy and Politics in Canada*, eds. Kim Nossal, Stephanie Roussel, Stephane Paquin (Toronto: Pearson Canada, 2011), pp.84-116."

Case: TBD on week 1

Week 7 Feb 24– National Security aka Defense Policy

- Eikenberry. "Militarization of US Foreign Policy?." *American Diplomacy* (2015).
- Chapman, Bert. "The Geopolitics of Canadian Defense White Papers: Lofty Rhetoric and Limited Results." *Geopolitics, History, and International Relations* (2018).

Case: Strong, Secure, Engage -critique

Week 8 Mar 2 Economic Statecraft

- Smith, Steve, Amelia Hadfield, and Tim Dunne. *Foreign policy: theories, actors, cases*. Oxford University Press, 2016. Second Edition. Chapters 12, 18
- Stephen McBride, "Canada and the Global Economic Crisis" in *Readings in Canadian Foreign Policy: Classic Debates and New Ideas*, eds. Duane Bratt and Christopher J. Kukucha (Don Mills: Oxford University Press, 2011), pp.377
- Bousfield, Dan. "Canadian foreign policy in an era of new constitutionalism." *American Review of Canadian Studies* 43.3 (2013): 394-412.

Case: India and the WTO

Week 9 March 9 - Energy

- Di Muzio, Tim. *Carbon Capitalism. Energy, Social Reproduction and World Order*. Rowman & Littlefield International, 2015. Chapter 5
- Geoffrey Hale and Monica Gattinger, *Borders and Bridges: Canada's Policy Relations in North America*. Oxford: 2010. Chapter 8.
- Bousfield, Dan 'Towards a North American Energy Bloc: The Geopolitical Implication of Market-Preserving Federalism' in Ovadia, Jesse Salah, and Tim Di Muzio, eds. *Energy, capitalism and world order: Toward a new agenda in international political economy*. Springer, 2017.
- Watts, Michael J. "Righteous oil? Human rights, the oil complex, and corporate social responsibility." *Annu. Rev. Environ. Resour.* 30 (2005): 373-407.

Case: Pipelines

Week 10 March 16- Middle East Issues

- Darwich, May. "The Ontological (In) security of Similarity Wahhabism Versus Islamism in Saudi Foreign Policy." *Foreign Policy Analysis* 12.3 (2016): 469-488.

- Walter Russell Mead, "God's Country," in Foreign Affairs September/October 2006.
- Paquin, Jonathan. "US partisan perceptions of Stephen Harper's shift in foreign policy." International Journal 73.2 (2018): 282-298.
- Suggested: Yves Engler Building Apartheid, Vancouver, Red Press 2010. (remember this is non-academic, but provides a Canadian perspective - even if 'activist') Introduction, 1,2,6,8 (only 51 pages)

Case: Trump Heights?

Week 11 March 23- Canada-US Dynamics

- Jonathan Kent , "Border Bargains and the "New" Sovereignty: Canada-US Border Policies from 2001 to 2005 in Perspective" Geopolitics Vol. 16, Iss. 4, 2011
- Geoffrey Hale "Smart Borders or Thicker Borders? Homeland Security and Public Safety Priorities" in So Near Yet So Far, 2012 UBC Press: Vancouver.

Case: Dealing with Trump

Week 12 - March 30 - Global Climate Change and Exam Review responses

- Li, Nan, et al. "Cross-pressuring conservative Catholics? Effects of Pope Francis' encyclical on the US public opinion on climate change." Climatic Change 139.3-4 (2016): 367-380.
- "Forget the fine tuning, internationalism, the arctic and climate change" Sjolander, Claire Dorothy Turenne, and Heather Ann Smith, eds. Canada in the world: Internationalism in Canadian foreign policy. Oxford University Press, 2013. Chapter 12.

APPENDIX TO UNDERGRADUATE COURSE OUTLINES

DEPARTMENT OF POLITICAL SCIENCE

Prerequisite checking - the student's responsibility

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

Essay course requirements

With the exception of 1000-level courses, most courses in the Department of Political Science are essay courses. Total written assignments (excluding examinations) will be at least 3,000 words in Politics 1020E, at least 5,000 words in a full course numbered 2000 or above, and at least 2,500 words in a half course numbered 2000 or above.

Use of Personal Response Systems ("Clickers")

"Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning.

Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence."

Security and Confidentiality of Student Work (refer to current *Western Academic Calendar*

<http://www.westerncalendar.uwo.ca/>

"Submitting or Returning Student Assignments, Tests and Exams - All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted."

Duplication of work

Undergraduate students who submit similar assignments on closely related topics in two different courses must obtain the consent of both instructors prior to the submission of the assignment. If prior approval is not obtained, each instructor reserves the right not to accept the assignment.

Grade adjustments

In order to ensure that comparable standards are applied in political science courses, the Department may require instructors to adjust final marks to conform to Departmental guidelines.

Academic Offences

"Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Submission of Course Requirements

ESSAYS, ASSIGNMENTS, TAKE-HOME EXAMS MUST BE SUBMITTED ACCORDING TO PROCEDURES SPECIFIED BY YOUR INSTRUCTOR (I.E., IN CLASS, DURING OFFICE HOURS, TA'S OFFICE HOURS) OR UNDER THE INSTRUCTOR'S OFFICE DOOR.

THE MAIN OFFICE DOES NOT DATE-STAMP OR ACCEPT ANY OF THE ABOVE.

Attendance Regulations for Examinations

EXAMINATIONS/ATTENDANCE (Sen. Min. Feb.4/49, May 23/58, S.94, S.3538, S.3632, S.04-097) A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations: 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year. 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Medical Policy, Late Assignments, etc.

Students registered in Social Science should refer to

https://counselling.ssc.uwo.ca/procedures/medical_accommodation.html for information on Medical Policy, Term Tests, Final Examinations, Late Assignments, Short Absences, Extended Absences, Documentation and other Academic Concerns. Non-Social Science students should refer to their home faculty's academic counselling office.

University Policy on Cheating and Academic Misconduct

Plagiarism: Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

Plagiarism Checking: "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>)."

Multiple-choice tests/exams: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. https://www.uwo.ca/univsec/academic_policies/index.html

PLAGIARISM*

In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism. Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Different forms of writing require different types of acknowledgement. The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of publication, and page number.

Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writers' ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source, these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases in their suspension from the University.

*Reprinted by permission of the Department of History

Adopted by the council of the Faculty of Social Science, October, 1970; approved by the Dept. of History August 13, 1991

Accessibility at Western: Please contact poliscie@uwo.ca if you require any information in plain text format, or if any other accommodation can make the course material and/or physical space accessible to you.

SUPPORT SERVICES

- The Registrar's office can be accessed for Student Support Services at www.registrar.uwo.ca
- Student Support Services (including the services provided by the USC listed here) can be reached at: <https://westernusc.ca/your-services/>
- Student Development Services can be reached at: <http://sdc.uwo.ca/>
- Students who are in emotional/mental distress should refer to Mental Health@Western <https://www.uwo.ca/health/> for a complete list of options about how to obtain help.

Procedures for Requesting Academic Consideration

Students who experience an extenuating circumstance (illness, injury, or other extenuating circumstance) sufficiently significant to temporarily render them unable to meet academic requirements may submit a request for academic consideration through the following routes:

Submitting a Self-Reported Absence form provided that the conditions for submission are met;

- For medical absences, submitting a Student Medical Certificate (SMC) signed by a licensed medical or mental health practitioner in order to be eligible for Academic Consideration; or
- For non-medical absences, submitting appropriate documentation (e.g., obituary, police report, accident report, court order, etc.) to Academic Counselling in their Faculty of registration in order to be eligible for academic consideration. Students are encouraged to contact their Academic Counselling unit to clarify what documentation is appropriate.

Students seeking academic consideration:

- are advised to consider carefully the implications of postponing tests or midterm exams or delaying handing in work;
- are encouraged to make appropriate decisions based on their specific circumstances, recognizing that minor ailments (upset stomach) or upsets (argument with a friend) are **not** an appropriate basis for a self-reported absence;
- must communicate with their instructors **no later than 24 hours** after the end of the period covered by either the self-reported absence or SMC, or immediately upon their return following a documented absence.

Academic consideration **is not** normally intended for students who require academic accommodation based on an ongoing physical or mental illness (recurring or chronic) or an existing disability. These students are expected to seek and arrange reasonable accommodations with Student Accessibility Services (SAS) as soon as possible in accordance with the Policy on Academic

Accommodation for Students with Disability.

Students who experience high levels of stress related to academic performance (including completing assignments, taking part in presentations, or writing tests or examinations). These students should access support through Student Health and Wellness and Learning Skills Services in order to deal with this stress in a proactive and constructive manner.

Requests for Academic Consideration Using the Self-Reported Absence Form

Students who experience an unexpected illness or injury or an extenuating circumstance (48 hours or less) that is sufficiently severe to temporarily render them unable to meet academic requirements (e.g., attending lectures or labs, writing tests or midterm exams, completing and submitting assignments, participating in presentations) should self-declare using the **online Self-Reported Absence portal**. This option should be used in situations where the student expects to resume academic responsibilities **within 48 hours or less**.

The following conditions are in place for self-reporting of medical or extenuating circumstances:

Students will be allowed:

- a maximum of two self-reported absences between September and April;
- a maximum of one self-reported absence between May and August.

Any absences in excess of the number designated above, regardless of duration, will require students to present a Student Medical Certificate (SMC) no later than two business days after the date specified for resuming responsibilities.

- The duration of the excused absence will be for a maximum of 48 hours from the time the Self-Reported Absence form is completed through the online portal, or from 8:30 am the following morning if the form is submitted after 4:30 pm;
- The duration of the excused absence will terminate prior to the end of the 48 hour period should the student undertake significant academic responsibilities (write a test, submit a paper) during that time;
- The duration of an excused absence will terminate at 8:30 am on the day following the last day of classes each semester regardless of how many days of absence have elapsed;
- Self-reported absences **will not be** allowed for scheduled final examinations; for midterm examinations scheduled during the December examination period;
- Self-reporting **may not be** used for assessments (e.g. midterm exams, tests, reports, presentations, or essays) worth more than 30% of any given course.
- students must be in touch with their instructors **no later than 24 hours** after the end of the period covered by the Self-Reported Absence form, to clarify how they will be expected to fulfil the academic expectations they may have missed during the absence.

Request for Academic Consideration for a Medical Absence

Students seeking academic consideration for a medical absence not covered by existing Student Accessibility Services (SAS) accommodation, will be required to provide documentation in person to Academic Counselling in their Faculty of registration in the form of a completed, signed Student Medical Certificate (SMC) where the conditions for a Self-Reported Absence have not been met, including where the student has exceeded the maximum number of permissible Self-Reported Absences.

Request for Academic Consideration for a Non-Medical Absence

Students seeking academic consideration for a non-medical absence will be required to provide appropriate documentation to Academic Counselling in their Faculty of registration where the conditions for a Self-Reported Absence have not been met, including where the student has exceeded the maximum number of permissible Self-Reported Absences.